Instance files are structured as follows:

- 1st line: the name of the instance
- 2nd line: the number $|\mathcal{R}|$ of requests
- 3rd line: the number $|\mathcal{P}|$ of passive means
- 4th line: the number $|\mathcal{V}|$ of active means
- 5th line: the number $|\mathcal{N}|$ of relevant locations in a problem
- 6th line: the time horizon $T$
- 7th line: $|\mathcal{R}|$ integer values representing the service times $s^+_r$ of pickup operations of requests $r \in \mathcal{R}$
- 8th line: $|\mathcal{R}|$ integer values representing the service times $s^-_r$ of delivery operations of requests $r \in \mathcal{R}$
- 9th line: $|\mathcal{R}|$ integer values representing the start times $b_r$ of the time windows of requests $r \in \mathcal{R}$
- 10th line: $|\mathcal{R}|$ integer values representing the end times $e_r$ of the time windows of requests $r \in \mathcal{R}$
- 11th line: $|\mathcal{P}|$ strings representing the names of the passive means of set $\mathcal{P}$
- Next $|\mathcal{R}|$ lines: each line corresponds to one request $r \in \mathcal{R}$ and represents the set of compatible passive means $\mathcal{P}^r$, i.e. the 1st line represents set $\mathcal{P}^1$, the 2nd line represents set $\mathcal{P}^2$ and so on.
- Next line: $|\mathcal{V}|$ strings representing the names of the active means of set $\mathcal{V}$
- Next $|\mathcal{P}|$ lines: each line corresponds to one passive means $p \in \mathcal{P}$ and represents the set of compatible active means $\mathcal{V}^p$, i.e. the 1st line represents set $\mathcal{V}^1$, the 2nd line represents set $\mathcal{V}^2$ and so on.
- Next line: $|\mathcal{N}|$ strings representing the names of the locations in set $\mathcal{N}$
- Next line: $|\mathcal{N}|$ integers representing x-coordinates of the locations in set $\mathcal{N}$
- Next line: $|\mathcal{N}|$ integers representing y-coordinates of the locations in set $\mathcal{N}$

Note: distances $d_{l,l'}$ and travel times $t_{l,l'} \ \forall (l,l') \in \mathcal{A}$ are derived from Euclidean distances (rounded to the closest integer with ties rounding up).